



User Setup Guide for
eW@LL MAIL Version 9

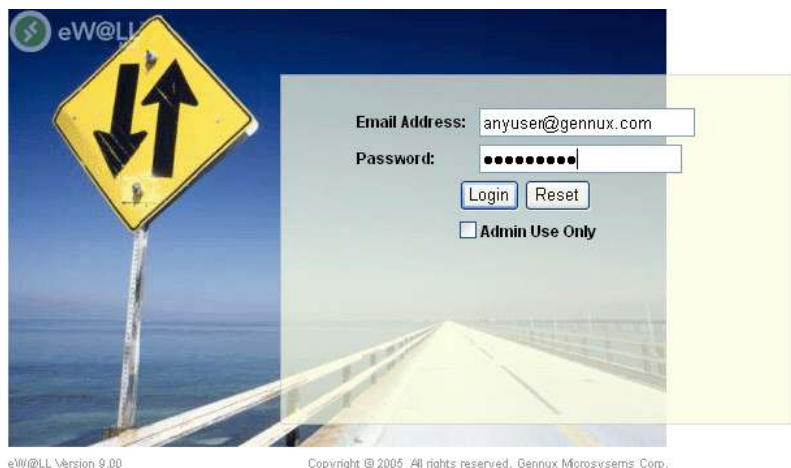
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Getting Started...

Step 1

Please login to eW@LL MAIL by using your FULL Email address and the password. The password is the same as your email account.



eW@LL Version 9.00

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Step 2

As it is your first time logging in, please fill out all the required account information. You must agree to the terms of services before continuing. If you do not wish to activate eW@LL at this time, push the back button or close your browser window to stop the activation. You can always return to this screen in the future if you choose.



Step 3

After the activation, you can choose to import your existing email contacts from your Address Book. The imported contacts will be stored in the Approved list. If you are a Microsoft Outlook or Outlook Express user, it is highly recommended to "import" your email contacts from your Address Book.



If you choose “Yes” to Import the Address book, please go to Step 4a.
If you choose “No” to Import the Address book, please go to Add Contacts Manually.

Step 4a

You will see this screen if you choose to import the contact from your address book. You can either choose to import your contacts from Microsoft Outlook or Outlook Express. After you have selected one of them, please click the “Show detailed instructions” for reference. Then please click “Continue”.



(In this guide, we will choose Microsoft Outlook as a sample)

Step 4b

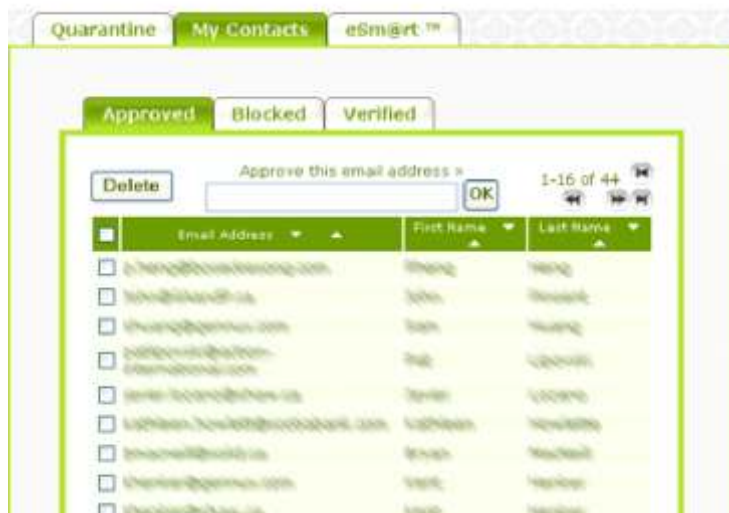
During the importing, a small window may pop-up. Please check the box and click “Yes.”



Step 5a

After importing, please click the “Finished” button to continue.





Step 5b

Your contacts will be stored in the Approved list automatically. They are listed by their email addresses, first name and last name. Individuals who are on the approved list are considered as your trusted senders. Their messages go directly to your inbox without any sender confirmation.

Add Contacts Manually

If you did not choose to import your address book in Step 3, if you currently are not using either Outlook or Outlook Express as your email application, or if you would like to add more contacts by yourself, use the following methods:

Method 1

Click on “My Contacts”. In the Approved List, you can individually type the email address in the text field box under the “Approve this email address”. Then click “OK”



Fig. 3

Method 2

On your Top-Right corner, click on the “Options” (Fig.3), choose “More Contacts”, and then click on “Approved”. You will see the screen in Fig. 4. This time you can choose to add contacts Less than 5, More than 5, or Import Address Book as the option.



Fig. 4

eSm@rt - Protecting your identity...

Simple eSm@rt

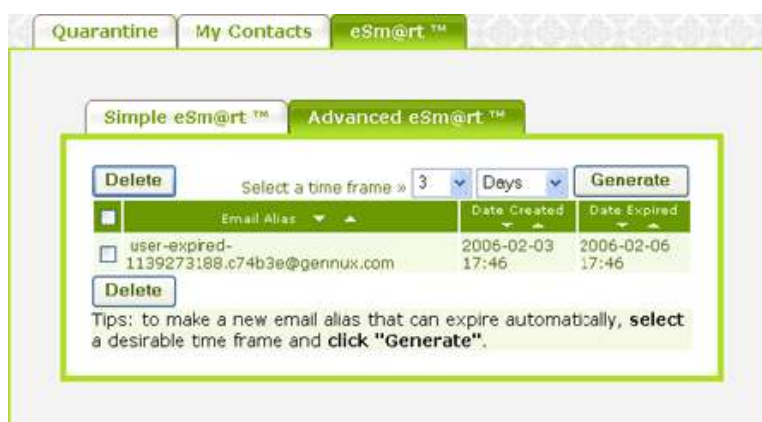
Simple eSm@rt™ is designed to let you create additional email addresses using another name. For example, you can enter words like 'travel,' 'games,' or 'hobbies' and feel safe to give your new address to public websites. This protects the integrity of your main email address.



To create a Simple eSm@rt™ address, enter a keyword in the blank provided. The keyword can be any word, number, or combination. Once entered (e.g. movie), click on "Generate" and the address will be inserted into the list below. If your eSm@rt™ Address appears in this list, it is an active and usable address.

Advances eSm@rt

Advanced eSm@rt™ is designed to let you create additional email addresses that will be active for a specified length of time. These addresses act as substitute email addresses for you to provide to public websites. This protects the integrity of your main email address.



To create an Advanced eSm@rt™ address, use the drop-down menus provided. The first menu selects the number, and the second menu selects the unit of time, from minutes to years. The Advanced eSm@rt™ address will be active as long as it remains in the list and the expiration date, as displayed in the last column, has not yet passed.

Once you have generated an eSm@rt address, simply copy & paste this address where needed.

Quarantine

This screen shows you the trapped junk emails, unwanted messages, and unconfirmed messages.

Basically, a user does not have to do anything with these quarantine messages.

However, the user can choose to approve the message, add the sender onto the Approved List, delete the message, or block the sender, etc.



(As this is your first time logging into eW@LL, you will not find any messages here.)

Online Help

It is very easy for you to find help online in eW@LL MAIL when you have a question or problem.



When you need help...

On your Top-Right corner, click on the “Help”. A pop-up help window will be shown. The help window is coordinated with your eW@LL MAIL. For example, if you have questions when using the Approved List, just click the “Help” and the help window will show the information that is related to Approved List

Congratulations!
eW@LL MAIL is activated to protect you now.



For more information, visit us at:
WWW.CABLE-LYNX.NET